

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
MEETING OF MARCH 18, 2021

- A. The Chairman, Mr. Kyle Faulk, called the meeting of March 18, 2021 of the HTRPC to order at 6:06 p.m. at the Municipal Auditorium with the Invocation led by Dr. Cloutier and the Pledge of Allegiance led by him.
- B. Upon Roll Call, present were: Dr. L.A. “Budd” Cloutier, Jr.; Mr. Kyle Faulk, Chairman; Mr. Robbie Liner, Vice-Chairman; Mr. Jan Rogers; Mr. Barry Soudelier, and Mr. Wayne Thibodeaux. Absent at the time of Roll Call was: Mr. Ross Burgard and Ms. Rachael Ellender. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Derick Bercegeay, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse him or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to report.*
- D. **ACCEPTANCE OF MINUTES:**
1. Mr. Rogers moved, seconded by Mr. Liner: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of February 25, 2021.”
- The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mr. Liner moved, seconded by Dr. Cloutier: “THAT the HTRPC remit payment for the March 18, 2021 invoices and approve the Treasurer’s Report of February 2021.”
- The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. The Chairman recognized Mr. Pernell Pellegrin, CPA, with Martin & Pellegrin CPAs, to present the 2020 Audit to the Commission.
- a) Dr. Cloutier moved, seconded by Mr. Soudelier: “THAT the HTRPC ratify and accept the 2020 Audit as presented.”
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. **COMMUNICATIONS:**
1. Mr. Pulaski read an email from Providence Engineering & Environmental Group, LLC, dated March 18, 2021, requesting to table Item G.1 regarding Gulf South Square until the next regular meeting of April 15, 2021 [See *ATTACHMENT A*].
- a) Dr. Cloutier moved, seconded by Mr. Liner: “THAT the HTRPC table the application by Arthur A. DeFraités and John M. DeFraités for the Redivision of Parcels B, D, F, F1, G, H, and I into Tract A and Lots 1 through 10 of Gulf South Square being a portion of Lot 172, Honduras Plantation Subdivision until the next regular meeting of April 15, 2021 as per the Developer’s request [See *ATTACHMENT A*].”
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. OLD BUSINESS:

Dr. Cloutier moved, seconded by Mr. Thibodeaux: "That the Old Business be removed from the table and considered at this time."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. *Tabled until the April 15, 2021 meeting.* Redivision of Parcels B, D, F, F1, G, H, and I into Tract A and Lots 1-10 of Gulf South Square being a portion of Lot 172, Honduras Plantation Subdivision. [See *ATTACHMENT A*]

2. The Chairman called to order the Public Hearing for an application under Old Business by Blaine & Wanda Bourg for Process D, Minor Subdivision, Division of Property belonging to the Estate of Antoine H. Bourg, or Assigns

a) Ms. Alisa Champagne, Charles L. McDonald Land Surveyors, discussed the location and division of property and requested a variance from the minimum lot size requirement for the batture that is to be used for docking and mooring purposes only.

b) There was no one from the public to speak on the matter.

c) Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

d) Mr. Pulaski discussed the Staff Report and stated Staff recommended approval with no conditions.

e) Discussion was held regarding whether the mooring of vessels was for the owners or others.

f) Mr. Thibodeaux moved, seconded by Mr. Soudelier: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Division of Property belonging to the Estate of Antoine H. Bourg, or Assigns."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT:

1. Mr. Pulaski discussed the 2020 Annual Report.

a) Discussion was held regarding the master plan concerning wastewater and treatment. Mr. Pulaski discussed the proposed two-mile extension of the sewer along Highway 24 due to upcoming The New Isle development.

b) Discussion ensued regarding the resettlement project and installation of water or sewer lines along Highway 24 between Highway 316 and Laurel Bridge and the equipment stored on pedestrian paths and mud all over other parts of the path. Mr. Pulaski stated he would speak to the Developer's contractor.

c) Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC accept and ratify the 2020 Annual Report as presented."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Staff indicated that Mr. Rogers and Dr. Cloutier completed the required Ethics Training as of today. Mr. Soudelier indicated he had completed the training but had not gotten a copy of the certificate to Ms. Becnel.

3. Mr. Pulaski informed the Commission that Mr. Phillip Livas had officially resigned due to his work commitment in Afghanistan.

I. ADMINISTRATIVE APPROVALS:

Dr. Cloutier moved, seconded by Mr. Rogers: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-2"

1. Revised Lot 10 into Rev. 2 Lot 10, Revised Phases C & D, A portion of Trinity Commercial Park, Add. 2, Section 4, T16S-R17E, Terrebonne Parish, LA
2. Revised Lot 7-A and Lots 7-B-1 & 7-B-2, A Redivision of Lots 7-A & 7-B of Lot 5-A of Ellender Plantation Subdivision, Sections 58 & 65, T18S-R19E, Lafourche & Terrebonne Parishes, LA

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee:

- a) Mr. Pulaski indicated the March meeting of the SRRC did not meet due to scheduling conflicts. He stated the next SRRC meeting would be Thursday, April 8, 2021 at 3:30 p.m.
- b) Mr. Pulaski stated the members of the SRRC were Mr. Barry Soudelier, Ms. Rachael Ellender, Mr. Robbie Liner, and Mr. Ross Burgard and that a motion was needed to accept the Chairman's appointees to the committee.

- (1) Dr. Cloutier moved, seconded by Mr. Rogers: "THAT the HTRPC accept the Chairman's appointees of Mr. Barry Soudelier, Ms. Rachael Ellender, Mr. Robbie Liner, and Mr. Ross Burgard to the HTRPC Subdivision Regulations Review Committee"

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.
2. Chairman's Comments: None.

L. PUBLIC COMMENTS: None.

M. Mr. Liner moved, seconded by Dr. Cloutier: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 6:28 p.m."

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Liner, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Burgard and Ms. Ellender. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*

Becky Becnel

Item G.1

From: Terral Martin, J., PLS <terralmartin@providenceeng.com>
Sent: Thursday, March 18, 2021 1:33 PM
To: Christopher Pulaski; Becky Becnel
Subject: RE: [E] RE: Gulf South Square - DeFraités - Table to February 18th

External Sender

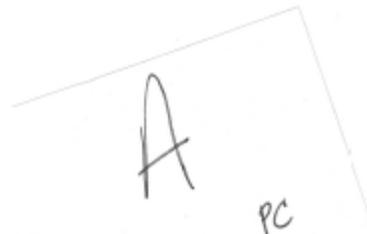
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Chris,

We will need to table it again. We are still working on utilities.

Terral

Terral J. Martin, Jr., PLS
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From: Christopher Pulaski <cpulaski@tpcg.org>
Sent: Thursday, March 18, 2021 12:38 PM
To: Becky Becnel <bbecnel@tpcg.org>; Terral Martin, Jr., PLS <terralmartin@providenceeng.com>
Subject: [E] RE: Gulf South Square - DeFraités - Table to February 18th

Terral,

Any change on site? Hydrant installed? Or will you be requesting to be tabled again to next regular meeting?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569